

# April Meeting Minutes

Genesee Area Library board meeting minutes for 4/14/25. Meeting was called to order by President Chris Moser at 6:30 pm.

**Attendance:** Chris Moser (Pres/Co-Tres), Kristine Smith (Tres), Sue Reed, Trinity Cowburn, Jackie Sprow, Mandy Tawill and Erica Moses (Lib Director)

**Absent:**

Motion was made to accept the March meeting minutes by Trinity, 2nd by Sue, unanimous motion carried.

## Treasurer Report by Kristine Smith

Balances as of 3/31/2025

Checking: \$27,710.15

Savings: \$3,717.30

Credits of \$132.31

Debits of \$4,422.41

Quarterly reports still have to be completed by months end. 2024 paperwork taken to CPA.

Motion was made to accept Treasurer's Report by Trinity and 2nd by Jackie, unanimous motion carried.

## Directors Report by Erica Moses

March Patron Count: 75 Adults, 26 Kids (1 New)

New Items: 84

Deleted Items: 0

Resource Sharing IN: 2

Resource Sharing OUT: 14

Grant Update: Quarterly reporting forms have been submitted for both grants. Financial report and reimbursement request for the Sustaining Success Grant have also been submitted. All that is left for the sustaining success grant is the final reporting due in June. The Excellent and Equitable Grant will have the rest of their forms submitted after I get a book order placed. I placed an order for a couple more wonderbooks, playaway audios and launchpads, but I still have about half those grants funds to use yet.

New seeds are in for the seed library.

We have already received orders through our merch site.

We've had three vendors sign up as of April 1<sup>st</sup> and I'm working on getting it up on the website.

Director's handbook is better than it was. I've been using Scribe to create how to guides on the stuff I do all the time such as cataloging and processing ILLs. It's been helpful and they're stored online.

I did buy some things from Summer Reading, and all but one program is planned for the main age group. While I purchased enough swag to cover each age group, I'll leave it up to the new director to decide if they want to do one for teens or not. There are plenty of books for giveaways and a couple "prize" items for the end, but whoever takes over will have to find some. I don't want to start signups yet without knowing if someone will be here.

Finally, I am handing in my official resignation letter with my last day of May 31<sup>st</sup>. I will make sure to be available as much as I can be to help transition whoever takes over.

#### Old Business:

April Bake Sale was a success, great community support with baked good donations. Bake Sale proceeds were \$594 and we received \$300 in donations.

June 14th Vendor Bazaar- currently only three vendors have signed up, we will continue to review the attendance numbers and make decisions on hosting event.

Erica has submitted her official last day as 5/31/25. We currently only have one local applicant, will work to schedule an interview. Much discussion was held on interim director/assistant director and hours we need to keep the library open for funding.

#### New Business:

Alexandra Pott's resignation was received by the township; they appointed Diane Greer to complete.

**Next Meeting:** May 19, 2025 @ 6:30 pm

**Adjourn:** Motion made to adjourn the meeting at 7:25 pm made by Jackie, 2nd by Kristine, unanimous motion carried.

**Respectfully submitted,**

Kristine Smith - Secretary/Treasurer