

March Meeting Minutes 2024

Genesee Area Library Board Meeting Minutes for 3/11/2024. Meeting was called to order by President Chris Moser at 6:31 pm.

Attendance: Chris Moser (Pres/Co- Tres), Kristine Smith (Tres), Nate Pott Jr. (Vice Pres.), Sue Reed (Sec) (conference call), Laura Bryant(conference call), Alexadra Pott and Erica Moses (Lib Director)

Absent: Trinity Cowburn

Motion was made to accept the January meeting minutes by Kristine and 2nd by Nate, unanimous motion carried.

Treasurer Report by Kristine Smith

Balances as of 2/29/24:

Checking \$33,397.12

Savings: \$3,713.10

Credits in the month of \$2,889.15, debits of \$4,785.32. I completed a deposit on 3/7/24 of \$8,617.63, which included 90% state aid in the amount of \$8,236.44. Files were delivered to the tax accountant, payroll liability quarterly and annual reports were completed before the end of Jan, thank you to Erica for her help. Experienced an issue with Quickbooks system and needed to upgrade to their online system in order for us to have the payroll program. Thank you to Erica for all the work she did in getting this new system and obtaining the credit from the previously charged Intuit charges.

Motion was made to accept the March Treasurer report by Chris, 2nd by Laura, unanimous motion carried.

Directors Report by Erica Moses

January Patron Count: 75 adults, 17 kids (3 New)

New Items: 19

Deleted Items: 0

Resource Sharing IN: 10

Resource Sharing OUT: 12

February Patron Count: 68 adults, 28 kids

New Items: 49

Deleted Items: 90

Resource Sharing IN: 3

Resource Sharing OUT: 26

Still shredding files, only three more boxes to go.

Library of things policy written for approval, already spoke with Spark and they are ready to go when we are.

Penguin Random House grant decision should come on March 8th so I might have an update during our meeting.

Also submitted a Preserving History grant, but the deadline was extended so I haven't heard back yet. The deadline for the ASRL Leadership Institute was also extended. Nina White, the district youth consultant came for a visit.

March 26th there is a workshop at the Milton Library I'll be attending.

Starting a Homesteading series, the first two are planned but looking for more ideas. The idea is to teach others how to be more self-sufficient.

Slowly planning Summer Reading.

I've been cleaning out and organizing the back room.

Donation mailer to help gather funds for teen room creation, moving of early and juvenile sections, and library of things.

Old Business:

Bake Sale – Chris shared that we are all set to set up in front of Reed's and she received approval from Rhonda. Call list was divided up. Need posters made up, cash box for day of sales, advertise and banner. Set up to begin by 8:30, Kristine, Sue (and Cole), Nate & Alex will work

June 22nd Fundraiser, the decision was made to call this the "Genesee Area Library Craft & Vendor Bazaar". Erica will get letters out to vendors and some advertising going for this event. Chris motioned to allow Erica to purchase a large Kindle as a library giveaway at event. 2nd by Nate, unanimous. Discussions were held at the type of things we could host during this event, like a Rhubarb bake off competition, children's games.

Chris went to the township meeting and the board decided to have Travis gather pricing for the hot water tank, they will finalize at their next meeting

"Library of Things" borrowing policy and Liability Waiver was reviewed, Kristine motioned to accept and implement as is, Chris 2nd motion, unanimous

New Business:

A donation mailer will be sent out to patrons to help with the costs of moving rooms for the teens and children areas, library of things and any other item a donator would like their donation to be spent on.

We will need electric in the old kids' room to plug in the tv and gaming consoles. Kristine motioned to approve, Nate 2nd – unanimous.

Board approved closing the library on 3/26/24 so Erica can attend training seminar.

Erica shared that the homesteading series will begin, 1st is Kirsten discussing chickens & quails. 2nd – Lisa presenting on growing food. 3rd Erica presenting on canning. Still looking for a forager, any other homesteading ideas are welcomed.

Solar Eclipse party is set for 4/8/24, 2-4pm, we will have Stash there to discuss what is going on, viewing glasses, crafts, and snacks.

Discussion held on obtaining an insurance liability plan to cover events we host throughout the year. Kristine spoke with Karshner's and obtained the quote of \$300 for a one-year policy that would cover all the events we host. Nate motioned to obtain policy, Sue 2nd – unanimous

Annual Report submitted

Motion made to adjourn the meeting at 7:06 pm by Nate, 2nd by Chris, unanimous motion carried.

Next meeting will be 4/15/24 @ 6:30 at the Library.

Respectfully submitted,

Kristine Smith
(on behalf of Sue due to joining via conference call)