

Meeting Minutes February 2023

Genesee Area Library Board Meeting Minutes for 2/20/23. This meeting was held via Zoom. Meeting was called to order by President Chris Moser at 7:34 pm.

Attendance: Chris Moser (Pres/Co- Tres), Kristine Smith (Tres), Sue Reed (Sec), Nate Pott Jr., Laura Bryant, Erica Moses (Lib Director)

Absent: Lisa Werner and Trinity Cowburn

Motion was made to accept the January meeting minutes by Kristine and 2nd by Chris, unanimous motion carried.

Treasurer Report by Kristine Smith

Unfortunately I had an issue(my own error I believe) in getting into the library, therefore I was unable to obtain balances to share with you tonight. Quarterly and annual reports were completed. Have a deposit for bank which has 90% of 2023 aid from state.

Motion made to accept the January Treasurer report was made by Nate, 2nd by Sue, unanimous motion carried.

Directors Report by Erica Moses

January Patron Count: 76 Adults, 24 kids

New Items: 49

Deleted Items: 21

Blind Date Book Club: 8

Received a new American flag from the Legion in Ulysses. They took our old one last year to properly dispose of it and had been waiting on replacements to arrive. Sherry dropped it off and a thank you letter was sent.

We need to discuss a new financial person and we only need a review this year. Next year we will need a full audit.

State Aid is set to be distributed on 2/1, checks will be sent out from the system office by the 10th. Just a reminder that we only get 90% receiving the rest once our financial review is sent in. Check was received on the 14th.

Annual report is done (waiting for approval from Leslie and June) and we did meet the 12% collection requirement this year.

Currently we are paying for zoom every month, but we have Microsoft teams for free through our non-profit subscription. It would be downloaded another program on whatever you use for meetings, but it would save us roughly \$16 per month.

Take and makes seem to be going well and I only have 2 left out of the 10 I made for February. Teen art is set for the 17th and I have three sign ups.

Working on setting summer hours that will start the end of June when summer reading program starts.

Hours will vary per day but will still be 28 hours for the week, and closed Saturday, Sunday, and Monday.

I want to look into hiring an aide towards the end of the year. I'll work on putting together a job description and such, but I would like to have someone hired to start in January 2024.

Old Business:

Fundraisers - many good ideas mentioned for now we plan to do a Bake Sale to go along with the FD Chicken BBQ on 4/1/23. Kristine will head this along with help from Nate and Sue. Chris will try to find out from Reed's to make sure they are ok with us setting up early there before moving to the fire hall by noon for sales along with Chicken BBQ pick up. We will discuss the call list at March meeting for donations of baked good from community. The other fundraising ideas were, pancake breakfast, basket raffle, purse raffle, bingo, food truck wars, chili cook off, decorating contest and escape room.

Mark Buffington life skills class idea is on hold for now. When he reaches out again we will discuss.

Community Days is not happening again this year.

New Business:

Hiring of an Assistant with plans to start in January 2024.

We will replace Zoom with Microsoft Teams since this is free of cost to us rather than paying for Zoom. Motion was made by Kris, 2nd by Chris, unanimous motion carried.

The next Board meeting will be 3/20/23 at 7:30 pm.

Motions was made to adjourn the meeting at 8:04 by Kris, 2nd by Chris, unanimous motion carried.

Respectfully submitted,

Sue Reed, Secretary

This meeting was not audio recorded