

## Meeting Minutes Oct 2022

**Genesee Area Library Board Meeting Minutes for Oct 10, 2022. This meeting was held via Zoom.**

**Meeting was called to order by President Chris Moser at 6:32 pm.**

**Attendance:** Chris Moser (Pres), Laura Bryant (VP), Kristine Smith (Treas), Sue Reed (Sec), Lisa Werner, Nathaniel Pott Jr, Trinity Cowburn and Erica Moses (Lib Director)

Motion was made to accept the September meeting minutes was made by Kristine Smith, 2nd by Trinity Cowburn, unanimous motion carried.

### Treasurer Report by Kristine Smith

Bank balances as of 9/30/22

Checking \$43,671.37

Savings \$3,707.17

During the month deposits of \$767.45 and expenses of \$3,225.61 were processed. Have checks totaling \$3,252.55 to be deposited. Will be working to submit quarterly reports by month end

Motion made to accept the Treasurer report was made by Trinity Cowburn, 2nd by Chris Moser, unanimous motion carried.

### Director Report by Erica Moses

September Patron Count: 83 adults, 35 kids (6 new patrons)

New Items: 54

Deleted Items: 83

Blind Date Book Club: 8

Financial Review was submitted and confirmation of receipt by Leslie was received before the October 1<sup>st</sup> deadline. In talking with Kristine, it might be beneficial for us to consider using someone else in the future.

A note was sent to the township in thanks for covering the garbage removal fees.

We currently have 20 vendors signed up and paid for the Holiday Fest.

Friday, Oct 21, at 11 am is the meeting with the Potter County Commissioners. If anyone can attend to represent the library, it would be much appreciated.

What are everyone's thoughts about charging for programming? More specifically, adult programming?

### **Old Business:**

Financial Review - nothing new to report

Shelving - Erica still looking

Dehumidifier - Agreed to purchase cost of \$300 - \$500. Unsure what it will cost us to run. Decided to table this until the Spring.

Holiday Fest: At the time of this meeting 21 vendors have responded. This number is way down from the 50-60 we've had in the past. Discussion was had on whether we continue or by what date do we

determined to cancel. For now we will go forward with still having and discuss more at our Holiday Fest Meeting on 11/1. Recap of assignments and menu as well as bake sale. Chris will make Sloppy Joes, Chili by Kris, Sue and Trinity, Soup by Erica. Chris will be doing the grocery shopping for all other food. Erica has a portable sound system lined up for use. We will do a call list for the bake sale but will wait until closer to then. Lisa will take Vendor applications to WCS Vendor show on 10/22 to hand out and Trinity offered to take some to the Willing Fire Hall on 10/16 to their Vendor/Craft Show. Rod & Gun Club will allow us to use tables, they are asking for a donation if we do use them. Erica will email us all with a current list of Vendors who have paid, she will update this list as new applications and fees are paid. We will plan a Holiday Prep meeting via Zoom on Tuesday 11/1 @ 6:30 to discuss Holiday Fest only, no other business will be discussed at this meeting.

### **New Business:**

PTLS - PC Commissioners meeting is on 10/21/22, Chris will attend this for our Library.

Review of budget, determined we needed to adjust our gas and electric due to the cost of the utilities going up so much. Other than that nothing else needed to be changed in the budget. Motion made by Kristine Smith, 2nd by Chris Moser, unanimous motion carried.

There will be no Board meeting in December.

Motion made to adjourn the meeting was made by Kristine Smith, 2nd by Sue Reed, unanimous motion carried at 7:37 pm.

Respectfully submitted,

Sue Reed, Secretary

**\*\*This meeting was not audio recorded\*\***