

Meeting Minutes July 2022

Genesee Area Library Board Meeting Minutes for July 18, 2022. This meeting was held via Zoom. Meeting was called to order by Chris Moser board President at 6:37 pm
Attendance: Chris Moser (Pres/Co-Treas), Laura Bryant (Vice Pres), Kristine Smith (Treas), Sue Reed (Sec), Trinity Cowburn, Lisa Werner and Erica Moses (Lib Director)

Motion made to accept the June 20, 2022 meeting minutes was made by Chris Moser, 2nd by Trinity Cowburn, unanimous motion carried.

Treasurer Report by Kristine Smith

Balances as of 6/30/22 Bank Statement:
Checking \$ 46,431.73
Savings \$3,706.70

Credits for the month were \$4,057.83 - includes County Aid Distribution from PTLs
Debits were \$2,500.66 in expenses.
Money from Ed Moore Day given to the Fire Dept. (\$135.50)

Quarterly reports will be completed by month end

Directors Report by Erica Moses

June Patron Count: 67 Adults, 24 Kids (4 New) (Does not include the 20+ for Ed Moore Day, or Summer Reading counts)
New Items: 48
Deleted Items: 49
Blind Date Book Club: 12 (2 New)

Summer Reading: Really awesome turnout every week. Weeks 1 and 3 saw everyone who signed up, week 2 we were missing two kids, and week 4 dropped to almost half, but with it being 4th of July, I know families were on vacation. I have received a few messages on how much fun the kids have been having and another saying I was doing a really awesome job engaging with the kiddos.
Game of Chance \$25 for a 30 day license, \$125 for the year.

6 month over drive stats: 77 (last year 56)
6 month website states: 1090 session (last year 555)

A certified letter along with a bill was sent to the patron with the books that been out since February. They were given until August 1st to submit a payment.

Pa state budget saw a HUGE increase to the public library subsidy. No word yet on how that will affect us and our system, but Leslie says to expect a few more dollars in 2023.

The months of July and August will be spent catching back up on weeding so don't be shocked at the deleted numbers. By the end of those two months, 80% of the library will have been weeded. It was long overdue and really needed to be done, especially in our non-fiction section.

I had mention last month that a long term goal for the library was to get us up to state standards when it came to open hours. Currently, we are open 28 out of the 35. Kristine and I are working on what it will look like monetary wise to slowly get us there. My plan is two more for 2023, then another two in 2024, than one more each following year until we've hit 35. I would look to hire an assistant in 2024 to help keep the wages portion down a bit.

I also have a few other ideas that I'm working on collecting information for and will present when the time comes.

Old Business:

Financial Review - waiting for Linda Twigg to complete, she has everything and we did put in for the extension.

Tri-County Grant - This has been completed and submitted by Chris Moser.

Holiday Fest - Still considering, have concerns with having the space for vendors and food sales, especially if the Methodist church will not be available. Will continue conversation at next meeting, it's still early and we still have some time.

Quick Books Payroll - It was decided it would not be worth the cost to purchase for what we use it for. Shinglehouse Library did share with Erica, who in turn shared with the board how they use and Excel Spread Sheet for their payroll. Kristine stated she is fine doing it the way she has been and will continue to do it this way.

New Business:

New board member Nathaniel Pott Jr was approved by the Township just pending clearances.

PTLS Meeting - Zoom meetings still continue. The library system vehicle is bad off, money is put aside every year for vehicle and with increase of money they will look for a new vehicle. The next meeting will be in October.

Next meeting: August 15, 2022 6:30 pm

Motion made to adjourn the meeting was made by Trinity Cowburn, 2nd by Kristine Smith, unanimous motion carried 7:28 pm

Respectfully submitted,

Sue Reed, Secretary

This meeting was not audio recorded