

Meeting Minutes May 2022

Genesee Area Library Board Meeting Minutes for May 16, 2022. This Meeting was held via Zoom due to Covid-19 restrictions.

Meeting called to order at 6:35 pm by President Chris Moser

Attendance: Chris Moser (President/Co-Treasurer), Laura Bryant (Vice Pres), Kristine Smith (Treasurer), Sue Reed (Secretary), Lisa Werner, Trinity Cowburn and Erica Moses (Library Director)

Absent: Mary Engle

Motion made to accept the April 18, 2022 meeting minutes was made by Laura Bryant, 2nd by Chris Moser, unanimous motion carried.

Treasurer Report by Kristine Smith

Balances at bank as of 4/29/22

Checking account \$48,386.96

Savings account \$ 3,706.23

Debits of \$2,465.17 throughout the month.

Two donation checks to be deposited totaling \$105.00, as well as petty cash of \$47.00 to be deposited.

Quarterly reports were completed for 1st Quarter reporting.

Director's Report submitted by Erica Moses

Patron Count: 78 adults, 9 kids (1 New)

New Items: 65

Deleted Items: 94

The last two directors' meetings, we've been discussing the possibility of our waivers being more difficult to fill out and more difficult to get approved. The biggest issue for us will probably be opening the library up for the hours they require. I'll keep the board informed as I know more.

I called Joan Torrey, waiting for a call back.

Own a Day Tier:

\$25 - \$50: your day is mentioned in the monthly newsletter

\$51 - \$75: above, plus a personal post on Facebook and Instagram

\$76 and up: first two plus printed on all receipts for the day.

Programming in general has been seen poor attendance. Preschool story time see one or two participates and it's usually the same kiddos. Teen Art does well. Blind date book is still the best. Kids craft day and science kids rarely see any participation. Teen art and blind date book will continue through the summer, but I'm going to evaluate the rest and make changes for the fall. Any input on something I can be doing better would be appreciated.

I added a Children's resource page to our website: <https://geneseeibrary.com/resources-for-children-students/> and updated our general online resources page: <https://geneseeibrary.com/online-resources/>

Summer reading is set and ready to go. There will be two different groups/age ranges. Wednesday afternoon at the park for 2nd grade through 6th grade and Friday mornings for pre-k through 1st grade. Both groups will meet at the park the last two weeks on Wednesday for the headwaters picnic and the party. Dates and times are on the website, in the Genesee Newsletter, and in the library's newsletter. Flyer is hung in the post office and at kwik fill directing people to stop at the library.

Adult/Teen SRP: Book Bingo. Patrons grab a bingo card from the library (or print one out) I would like to use some of the funds from Steve Eaton's donation to purchase gift cards. I would like to purchase 4 \$25

and 1 \$100 gift card to kiwk fill for the adults and 2 \$50 to Barnes and Nobel for the teens. I would also like to purchase 2 \$25, 1 \$50 and 1 \$100 to Barnes and Nobel for the main program. For adults and teens, it will run all summer long. You'll get an entry for a \$25 for each bingo and an entry for the \$100 for filling a card. For the main SRP, the kids will get an entry for each hour of reading they complete before the last day of the program. (I did send a request for a donation to kiwkfill via their contact form online.)

We have a policy that states I can be paid for any trainings that I attend as long as I have prior approval. With the director institute in Harrisburg that I am attended in June, I miss one work day (Sherry is covering). Can I be paid for just that day? I don't care about the mileage or being paid for the other two days, just the day that I would normally be working.

Old Business:

Ed Moore - Kristine Smith is chairing this event, Ed Moore day will be June 11th @ 11am at the Library. This is being coordinated with Fire Dept chicken BBQ as they have their own presentation for Ed as well. Plaque will be ordered by Chris Moser at Hauber's Jewelry on May 17th. She will be ordering a 10 1/2 by 13 plaque, the motion for this size plaque was made by Kristine Smith, 2nd by Laura Bryant, unanimous motion carried. Erica to get in touch with Roy to have this date and time put in the town newsletter and Kristine will get posters up in town along with contacting the Potter Leader so they can attend to take pictures for the paper. Trinity will also have Rob take pics for the Library to use on all our sites. We will also be doing a Boots & Books money collection drive starting June 11th encouraging people to give like Ed. Collection containers will be set up at businesses in town. All money collected will be split with the Fire Dept, as this is a combined event.

Reconsideration Committee - Joan Torrey was unable to do, Erica is going to ask Erica VanEtten.

Financial Review - All tax information sent to Linda Twigg who had already put in for an extension as she usually does.

Holiday Fest - Firehall can be used if we decide to have our Annual Festival.

Township Meeting on Sump Pump - Chris and Erica attended last Township Meeting and Travis is to stop by and check out. We will be on hold until he does this and gets back to the Library on what he has come up with.

Conflict of Interest Forms - A few members still need to stop in and sign these forms with Erica.

Erica's Review - Will hold Executive Session at 6pm June 20th to do her eval prior to our 6:30 Board Meeting.

New Business:

Paid Training - Erica will be attending training in June in Harrisburg. We decided that 12 hours of pay would be covered for her training and travel for this, motion made by Kristine Smith, 2nd by Sue Reed, unanimous motion carried.

Reminder to all Board Members, we can only miss 3 meetings a year.

Next meeting June 20th, Executive Sessions scheduled for 6:00pm, regular Board Meeting will start at 6:30 pm.

Motion made to adjourn meeting made by Kristine Smith, 2nd by Sue Reed, unanimous motion carried at 7:30 pm.

Respectfully submitted,

Sue Reed, Secretary

*** This Meeting was not audio recorded***