

Genesee Area Library Board Meeting Minutes for January 17, 2022

This meeting was held via Zoom due to COVID-19 restrictions

Meeting called to order 6:31pm

Attendance: Chris Moser (President/Co Treasurer), Laura Bryant (Vice President), Lisa Werner, Mary Engle, Trinity Cowburn, Sue Reed, and Erica Moses (Director).

Absent: Kristine Smith

Motion to accept November 15, 2021 Meeting Minutes, made by Trinity, 2nd by Sue Reed, unanimous-motion carried.

Directors Report by E.Moses

See attached

Discussed Makerspace Program/3D Printer using Carolyn Eaton donation.

Upkeep cost of 3D printer? Cost \$2500 from a grant.

Costs over \$100 need board approval for Makerspace materials.

<https://oedb.org/ilibrarian/a-librarians-guide-to-makerspaces/>

Board needs to set holiday dates yearly. Left alone this year because it is in the handbook. The board will review the handbook, listed holidays, when we go over the library policies.

Spending costs and how to utilize money needs to be added to library policies.

Old Business:

Rob removed the Christmas tree and some parts will be removed in the spring due to the frozen ground.

New Business:

Set board Chairs

President: Christine Moser

Motion to have Chris Moser remain as President, made by Sue Reed, 2nd by Trinity Cowburn, unanimous-motion carried.

VP: Laura Bryant

Motion made by Chris Moser to have Laura Bryant remain as VP, 2nd by Trinity Cowburn.

Secretary: Previous Kristine Smith

New: Sue Reed

Motion made by Chris Moser for Sue Reed to take the position of Secretary, 2nd by Laura Bryant

Treasurer: Kristine Smith

Motion made by Chris Moser for Kristine Smith to remain treasurer, 2nd by Sue Reed

Right to Know Officer: Erica Moses

Motion made by Chris Moser for Erica to remain RTK Officer, 2nd by Lisa Werner

Meetings Schedule is the 3rd Monday of each month at 6:30pm

Potter Tioga Meeting

Money given to the library will be about the same as last year.

1st part of funds will be distributed in Feb

2nd part will be after the Financial Review

Leslie discussed the grant for the library (see directors notes)

Chris Moser is currently the Vice President of Potter Tioga

Budget was passed at the meeting

There was some left over money from last year (because of COVID)

Next meeting will be in April.

Next Meeting to be held via Zoom on February 21, 2022 at 6:30pm

Motion to adjourn Meeting made by Lisa Werner, 2nd by Chris Moser - Adjourned at 7:22pm

Respectfully submitted,

Laura Bryant, Vice President

The meeting was not audio recorded

Director's Note

January 17th Meeting

Patron Count November: 55 Adults, 13 Kids (1 New Patron Signups)

Patron Count December: 48 Adults, 19 Kids (1 New Patron Signup)

5 YA at program, 8 kids at program (Nov)

5 YA at program, 5 kids at program (Dec)

New Items: 22 (Nov) 10 (Dec)

Deleted Items: 73 (Nov) 83 (Dec)

Patron Survey Results:

No new ones this month from the generic one on the website, but we did receive two

We currently have 17 people in the blind date book club, with just 3 people on "pause" for the holidays. I'll reach out to them before book picks in February to see if they want to become active again.

The week before Christmas, we took in \$6700 in donations/grant. The biggest being a grant for 2500 from the Potter County Commissioners, and a donation from Steven Eaton for 2500 in memory of his sister Carolyn. Olney-Foust also gave us a donation of 1250, the rest came from patrons.

Leslie is working on the American Relief grant for the library. Each library is receiving roughly \$2600, that is reimbursed and has to be spent on very specific things. Currently, we're looking into using those funds to purchase a 3d printer, pending a discussion with Brent about the specifics of what we would need as the grant just purchases the hardware. (Sent Brent a message on 1/11 so I should have more info at the meeting.)

Which leads me to wanting to create a makerspace. It's been a goal since I've started, and I've been slowly working towards it. If we do end up with a 3D printer, it's a huge step in the right direction. Steven Eaton wanted his donation to go towards programing. If we took his donation, and the grant monies from the commissioners, we could create an incredible space for kids/teens/adults, as well as programing that utilizes said equipment. With Steven's donation being in memory of his sister, we can name it after Carolyn, or just call it the Eaton Maker Space.

Looking into a book buy-back program through baker and Taylor

Received lots of financial books for kids from the US Government Publishing Office. All Free!

Was selected to be on the EDI committee for PaLa, our first meeting is 1/11. Will discuss at the meeting but with it being the first session, I'm not sure I will have much information.

Was asked to join the PaLa scholarship committee and accepted.

Jared came in and looked over the basement. He's worried about some wires but didn't have the chance to trace them. He also looked at the sump pump, the one we have now doesn't really move the water (there is water in the hole and we turned it on), it's also not an automatic one. He found a few on Amazon roughly around \$100, that would connect to the original sump pump tubing and automatically pump the water out. He also said that if we ever wanted to replace the hot water heater, that a small 10 gallon electric one would be more than enough for us. Pre-pandemic prices for it were

again, roughly \$100 but we didn't look into it further as we it isn't something we absolutely need. He came in to clean up all the garbage and damaged fixtures that have been there since before I started, however with the weather last Friday, he didn't want to travel to Gold so I'm hoping to have him back in soon to take care of it.

Policy/Procedures/Handbook all needs to be gone over.

Holiday dates for 2022 (if we decide not to use what is already set in the handbook)

Memorial Day Weekend would start summer hours so we would be closed 5/28

4th of July and Labor would already have us closed on Saturday because of Summer Hours so nothing to worry about there.

November 25th and 26th for Thanksgiving

December 24th -Christmas Eve (Saturday)

December 31st – New Year's Eve (Saturday)

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