

**Genesee Area Library Board Meeting Minutes for February 22, 2022. This meeting was held via Zoom due to COVID-19 restrictions.**

**Meeting called to order at 6:35 pm.**

**Attendance:** Chris Moser (President/Co- Treasurer), Laura Bryant (Vice President), Kristine Smith (Treasurer), Sue Reed (Secretary), Lisa Werner, Mary Engle and Erica Moses (Director).

**Absent:** Trinity Cowburn

Motion made to accept January 17, 2022 Meeting Minutes made by Kristine Smith, 2nd by Chris Moser, unanimous motion carried.

**Treasurer Report by Kristine Smith**

Treasurer's Report:

Balances from 1/31/22 bank statement:

Checking \$48,336.42

Savings \$3,705.78

January made deposits of \$4,325.09, paid expenses of \$2,597.08

Made a deposit of \$3,000 on 2/17, \$1,000 received from TriCounty grant and \$2,000 from donation by the American Legion. Have check from the state in the amount of \$5,902.57 to be deposited, this check is for 90% of 2022 state aid.

Motion made to accept by Laura Bryant, 2nd by Sue Reed

**Director Report by Erica Moses**

See Attachment

Discussed updating library website to include picture and brief get to know members of the board and we chose to leave as is.

Sharing out vendor list with Whitesville Howe Library. Unsure of Chinese Auction as no word yet if there will be a Community Days set for this year or not. Discussed mailing list for donations and chose no mailing for donations only to offer acceptance of donations can be made on our library website, and FB page as well as the town Newsletter. Erica asked about having conference fee paid for by the Board for a conference being held in Harrisburg in Oct., the Hotel fee would be covered by Leslie.

**Old Business:**

Ed Moore Memorial - possible to do an "Ed Moore Day" hosting it in June when the Fire Dept does their chicken BBQ

**New Business:**

Think Pads to be donated to the CTC IU9 Computer Class. Motion made by Kristine Smith and 2nd by Lisa Werner., unanimous - motion carried.

Review of the By-Laws, Policies and Procedure Handbook and the Employee Handbook, corrections and updates made as group. Motion to accept made by Kristine Smith, 2nd by Chris Moser, unanimous - motion carried for the By-Laws, Policies and Procedure Handbook. Motion made to accept the Employee Handbook made by Laura Bryant, 2nd by Kristine Smith, unanimous - motion carried.

Reconsideration Committee will need to be developed, it will need to be a committee of 5. This should be a composed of 3 community members, 1 Board member and the Director. Suggestions made for the community members to be Kim Eckenrode, Sue Ransom and Ashley Daniels.

Motion to adjourn Meeting made by Sue Reed, 2nd by Laura Bryant @ 7:45pm

Respectfully submitted,

Sue Reed, Secretary

\*\*\*This Meeting was not audio recorded\*\*\*

## Director's Note

February 21<sup>st</sup>, 2022

Patron Count: 59 Adults, 5 Kids (No new Patrons)

New Items: 80

Deleted Items: 87

Signed us up for Sustainable Shelves program through Baker Taylor. It will help get rid of the excess books that no one is buying and gives us a credit towards new books from B&T.

I would like to include a "meet our board members" page on our website. All I would need is a picture and a small blurb that you would like to have added. It would look something like this:

<https://www.northlandlibrary.org/category/meet-our-board-members/>

Teen Art Night is on the 18<sup>th</sup> February

Preschool Reading is scheduled for Feb 25<sup>th</sup>

Can we donate the old ThinkPad computer and the two older monitors that are kicking around to Brent? State Funding for 22/23 is has a proposed increase of 1 million dollars!

Leslie let us know that state funding arrived on 2/9 so the checks should be coming soon.

I have programming mostly planned through the end of May, although through the end of March is up on the website. I've planned dates for Summer Reading, and I would like to try and do three separate programs one for preschool through 1<sup>st</sup> grade and will be more of an extension of preschool story time. The main group, 2<sup>nd</sup> through 6<sup>th</sup> grade, and then a teen one which would be 7<sup>th</sup> through 12<sup>th</sup>. I was to focus more on handing out books as prizes instead but will still have "goodie bags" with things that fit this years theme. I'm looking into reading planners for the teens and maybe do 1 bigger prize drawing where how many pages you read is how many chances your name goes into it? Not sure of the prize yet, I'll be talking about it with my teens that show for art night. The last date of summer reading would be the "party" and for everyone who's attended.